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**THE ASSOCIATION OF JERSEY CHARITIES**

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**ANNUAL REPORT AND AUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2018**

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## THE ASSOCIATION OF JERSEY CHARITIES

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## THE ASSOCIATION OF JERSEY CHARITIES

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REFERENCE AND ADMINISTRATIVE DETAILS OF THE ASSOCIATION, ITS OFFICERS AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2018

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### **Committee / Officers**

Elizabeth Le Poidevin, Chairman  
Andrew Pinel, Deputy Chairman (co-opted 5 June 2017 and appointed 12 July 2017)  
Marie du Feu, Treasurer  
Simon Larbalestier, Secretary  
Lynsey Beahan, Publicity Officer  
Ivo Le Maistre-Smith, Officer (co-opted 5 June 2017 and appointed 12 July 2017)  
Allana Binnie, Officer (co-opted 5 September 2017)

### **Patron**

Sir Stephen Dalton, GCB

### **Independent Auditor**

Bracken Rothwell Limited, 2nd Floor, The Le Gallais Building, 54 Bath Street, St Helier, Jersey, JE1 1FW

### **Bankers**

Lloyds Bank, 9 Broad Street, St Helier, Jersey JE4 8NG

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## THE ASSOCIATION OF JERSEY CHARITIES

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### REPORT OF THE COMMITTEE FOR THE YEAR ENDED 31 MARCH 2018

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The Officers present their annual report together with the audited financial statements of the Association of Jersey Charities ("the Association") for the year ended 31 March 2018.

#### **Structure, governance and management**

##### **a. CONSTITUTION**

The principal object of the Association is to encourage charitable and community work in Jersey and, in particular, to encourage co-operation and co-ordination of activities between members and prospective members and the discussion and exchange of ideas regarding service to the community.

There have been no changes in the objectives since the last annual report.

##### **b. METHOD OF APPOINTMENT OR ELECTION OF OFFICERS**

The management of the Association is the responsibility of the Officers who are elected and co-opted under the terms of the Constitution. All of the Officers act in a voluntary capacity and therefore receive no payment for their services.

##### **c. POLICIES ADOPTED FOR THE INDUCTION AND TRAINING OF OFFICERS**

The Officers on the Committee have a range of professional qualifications and experience. It is open to any of them to attend courses offered by the Association to supplement their skills however the Association does not have a formal induction programme for Officers.

##### **d. ORGANISATIONAL STRUCTURE AND DECISION MAKING**

The day to day running of the Association is in the hands of the Committee, which comprises the Officers of the Association who are elected annually by the members. A full list of Officers is provided on page 1. The Association also employs a full time Administrator and, effective 1 April 2018, a part time Grants Officer. The Association also intends to appoint a Development Officer on a one year contract from June 2018.

##### **e. RISK MANAGEMENT**

The Officers have assessed the major risks to which the Association is exposed, in particular those related to the operations and finances of the Association, and are satisfied that adequate systems and procedures are in place to mitigate exposure to the major risks.

##### **f. CONFLICTS OF INTEREST**

The Officers of the Association may also serve as officers, volunteers or employees of member organisations. In such circumstances, the relevant Officer must disclose his or her conflict of interest at any meeting where matters concerning that other charity are discussed. In particular, if that other charity makes a grant application, the relevant Officer does not participate in that part of any meeting at which it is considered.

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## THE ASSOCIATION OF JERSEY CHARITIES

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### REPORT OF THE COMMITTEE FOR THE YEAR ENDED 31 MARCH 2018 (continued)

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#### Objectives and Activities

##### a. POLICIES AND OBJECTIVES

In 2005 the Association entered into an agreement with the Economic Development Committee of the States of Jersey ("States") in relation to the receipt of a grant representing the Jersey portion of the profits of the Channel Islands Lottery. The grant is made to the Association by the Economic Development Department (or its successor department) on behalf of the States by resolution of the States. In subsequent years the Association has continued to receive such lottery profits. The 2016 lottery profits were received during the current financial year. On 22 March 2018 the States awarded the 2017 lottery profits amounting to £1,399,097 to the Association subject to the agreement of a Service Level Agreement. That agreement was approved and signed on 2 May 2018 and the funds were received on 1 June 2018.

A prime objective of the Association is to administer the distribution to its members of funds available to the Association. During the year the Association approved grants to members from lottery profits totalling £1,011,553 (2017: £776,275) and a further £213,705 (2017: £nil) to charitable and community organisations from an anonymous donation.

##### b. ACTIVITIES FOR ACHIEVING OBJECTIVES

The Association arranged for members to be addressed on matters relevant to their charitable purposes, organised a volunteering fair, volunteer training, and paid for weekly advertising space in the Jersey Evening Post. It also provided an e-mail news and exchange service, a quarterly newsletter and support to members by way of website content which includes diary information, guidance and pro forma documents for establishing a charity, details of how to apply for exemption from income tax, arranging for tax efficient donations and other useful information, in particular template constitutions which comply with the Charities (Jersey) Law 2014.

##### c. GRANT MAKING POLICIES

The Association's primary function is to distribute funding from lottery profits and other sources to its members by way of grants. Members are entitled to submit requests for an annual grant of up to £50,000 after they have established a continued period of membership of at least six consecutive months prior to the request. Grants must be applied for a charitable purpose that is directly or indirectly for the benefit of Jersey residents or their families. It is necessary for the applicant to demonstrate sufficient financial need for the grant. The Committee reviews requests for grants and rejects those that, in the opinion of the Officers, do not meet the criteria set out above. For grants in excess of £30,000, additional criteria apply and the Committee has discretion to apply such conditions as it sees fit when approving these applications.

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## THE ASSOCIATION OF JERSEY CHARITIES

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### REPORT OF THE COMMITTEE FOR THE YEAR ENDED 31 MARCH 2018 (continued)

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#### Achievements and performance

##### a. INVESTMENT POLICY AND PERFORMANCE

The Association's Officers have a general power of investment and so enjoy considerable freedom to invest in such investment assets as they see fit.

The Association has four distinct sources of funding; annual, ongoing funding from the Channel Islands' Lottery; investment income; ongoing donations; and the remainder of a large anonymous donation received in the year ended 31 March 2010.

With regard to the large anonymous donation, there is a restriction placed upon expending capital that is limited to 5% of the donation per annum. Accordingly, the Officers have taken professional advice on investing the majority of these funds with a medium term objective. The Committee meets with its investment advisers from time to time and has adopted a conservative strategy with an emphasis on income generation and capital preservation.

For the remainder of the funds, the Association's Officers meet four times a year in order to consider grant requests from members. At these meetings, the Officers ensure they have sufficient funds to cover any previously approved grant requests together with any new approvals at the latest meeting. In the absence of low risk alternatives to cash deposits where interest rates are minimal, all of the Association's unrestricted funds are held on current account and the restricted funds are held on a segregated savings account.

#### Financial Review

##### a. RESERVES POLICY

The Association does not have a formal reserves policy and, instead, attempts to ensure that it maintains a balance in reserves equivalent to at least one year's funding for its members. The rationale for this approach is that, should funding from the States ever be withdrawn, the Association will be able to continue funding its members for one year while it seeks alternative sources of funding.

At 31 March 2018 the Association had total unrestricted funds of £2,876,378 (2017: £2,878,546).

Of this total, £1,170,000 (2017: £1,267,500) represents the balance of the anonymous donation received in the year ended 31 March 2010 which is not yet available for distribution. Under the terms of this donation, the Officers cannot spend more than 5% of the capital in any one year. During the year ended 31 March 2017, the Committee reviewed and formalised the manner in which the 5% was being calculated, taking into account the terms of the donation and the intentions of the Committee at the time it was received and with a view to maximising the amount available to members by way of grants. The capital sum invested in the year to 31 March 2010 was £1,950,000 and it is this amount which should have been (and now is being) amortised in twenty equal annual instalments (i.e. 5% p.a.) of £97,500 terminating in September 2029. In addition, net investment income and realised gains on the portfolio are available to the Committee for the payment of grants and are now being transferred from the investment portfolio to general funds from time to time.

This means the Association has total free reserves of £1,706,378 at 31 March 2018 (2017: £1,611,046), representing the total of unrestricted funds less the element of the anonymous donation which is not yet distributable (£1,170,000). In the opinion of the Officers this amount is adequate to meet the reserve requirements of the Association and plan for future changes such as the implementation of Charities (Jersey) Law 2014. As at 31 March 2018, the bulk of the free reserves were held in the investment portfolio.

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## THE ASSOCIATION OF JERSEY CHARITIES

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### REPORT OF THE COMMITTEE FOR THE YEAR ENDED 31 MARCH 2018 (continued)

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#### Financial review (continued)

#### b. PRINCIPAL FUNDING

Grant income from the States of Jersey in respect of lottery profits increased from £453,996 in the year ended 31 March 2017 to £1,250,482 in the year ended 31 March 2018 as a result of changes to the terms and conditions around ticket sales.

During the year total incoming charitable resources have therefore increased significantly from £493,173 in the year ended 31 March 2017 to £1,282,776 in the year ended 31 March 2018. The Committee has seen a corresponding and unprecedented increase in grant applications with grants approved increasing from £776,275 in the year to 31 March 2017 to £1,011,553 in the year to 31 March 2018. After deduction of grant funds released by applicants, net grants increased from £771,820 in the previous financial year to £968,766.

In anticipation of increased income for the year, at the AGM in July 2017, the Committee proposed and members approved an increase in the maximum grant from £30,000 to £50,000 provided that such "large grants" be used for one-off projects and expenditures and that the Committee attach such conditions as it saw fit when approving the grant.

The accumulated fund totalled £3,172,786 at 31 March 2018 (2017: £3,248,753). Of this amount, there are restricted funds of £296,408 (2017: £370,207); leaving £2,876,379 (2017: £2,878,546) in unrestricted funds. Of this amount, £1,170,000 (2017: £1,267,500) relates to the element of the anonymous donation which is not currently distributable.

#### Plans for the future

#### FUTURE DEVELOPMENTS

The Committee has presented Members with its proposals for a restructuring of the Association and has also undertaken a number of consultation sessions with a view to determining the priorities of Members with regard to the wider role the Association, or its successor organisation, could play beyond its primary objective of distributing funds by way of grants and in light of the change of scope and definition of "charity" once the Charities (Jersey) Law 2014 is fully enacted and the process of charity registration is implemented.

It is anticipated that the Association will be the Settlor of a new trust, the AJC Trust, and subject to the approval of the membership, the Association will donate the entirety of its net assets to the AJC Trust on terms that protect the rights of existing members to apply for and receive grants and support on identical terms to those which currently apply. Following the donation, the Association will adopt a new constitution which restricts its activities to the operation of a membership scheme, to include the collection of subscriptions which will be passed over to the AJC Trust. In addition, the Association, as Settlor will retain the power to appoint and remove the Trustees of the AJC Trust and it will exercise these powers in consultation with the membership. At the time of signing these financial statements, formal notice of these proposals has not been given to the members and until such time as an EGM is held to approve them, the Association will continue in its current form. Once created, AJC Trust will apply for registration as a charity. Until such time as that application is approved, the Association cannot proceed with the restructuring.

The AJC Trust will, once registered as a charity and if the restructuring is approved by members, continue with the Association's primary role as distributor of grants to local charities. Irrespective of the outcome of the restructuring proposals, the Association intends to apply for registration as a charity.

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## THE ASSOCIATION OF JERSEY CHARITIES

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### REPORT OF THE COMMITTEE FOR THE YEAR ENDED 31 MARCH 2018 (continued)

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#### STATEMENT OF THE COMMITTEE'S RESPONSIBILITIES

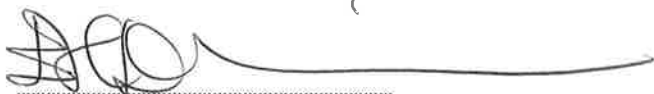
The Committee is responsible for preparing the Committee's report and the financial statements in accordance with the Constitution.

The Constitution requires the Officers to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Association and of the incoming resources and application of resources of the Association for that period. In preparing these financial statements, the Officers are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015;
- make judgements and accounting estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Association will continue in operation.

The Officers are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Association and enable them to ensure that the financial statements comply with the Constitution. They are also responsible for safeguarding the assets of the Association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Officers on 5 June 2018 and signed on their behalf by:



A handwritten signature in black ink, appearing to read 'Elizabeth le Poidevin', written over a horizontal dotted line.

**Elizabeth le Poidevin, Chairman**





## BRACKEN | ROTHWELL

CHARTERED ACCOUNTANTS

### INDEPENDENT AUDITOR'S REPORT TO THE EXECUTIVE COMMITTEE OF THE ASSOCIATION OF JERSEY CHARITIES

#### Opinion

We have audited the financial statements of the Association of Jersey Charities (the "Association") for the year ended 31 March 2018, which comprise the Statement of Financial Activities, Balance Sheet and the related notes 1 to 19 to the financial statements, including accounting policies.

In our opinion, the accompanying financial statements:

- present a true and fair view of the financial position of the Association as at 31 March 2018, and of its financial performance for the year then ended;
- have been properly prepared in accordance with Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in July 2014 (effective January 2015) ("SORP 2015") and Section 1A of Financial Reporting Standard 102 the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102 Section 1A); and
- have been prepared in accordance with the Association's Constitution.

#### Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing applicable in the United Kingdom (ISAs (UK)). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Association in accordance with the Ethical Standards as issued by the Financial Reporting Council ("FRC") in the United Kingdom and other guidance and ethical requirements that are relevant to our audit of the financial statements in Jersey, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Key Audit Matters

Key audit matters are those matters that, in our professional judgment, were of most significance in our audit of the financial statements of the current period. These matters were addressed in the context of our audit of the financial statements as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters:

- Revenue recognition and cut off;
- Completeness of grants payable;
- Appropriateness of the going concern assumption.

#### Material Factors Related to Going Concern

We draw your attention to the financial statements which indicate that there is no material uncertainty that may cast significant doubt on the Association's ability to continue as a going concern. The Association is able to continue its activities and settle its current grants payable and other liabilities through the receipt of the proceeds of the Jersey Christmas lottery and its reserves.

Our opinion is not modified in respect of this matter.



## BRACKEN | ROTHWELL

CHARITABLE ACCOUNTANTS

### **INDEPENDENT AUDITOR'S REPORT TO THE EXECUTIVE COMMITTEE OF THE ASSOCIATION OF JERSEY CHARITIES (continued)**

#### **Information Other than the Financial Statements**

Management is responsible for the other information which comprises the Report of the Committee on pages 2 to 6. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. As part of the audit of the financial statements we read the other information and consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

#### **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with SORP 2015 and FRS 102 Section 1A and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so. Those charged with governance are responsible for overseeing the Association's financial reporting process.

#### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs UK will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of the auditor's responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

**Alistair Rothwell, FCA**

For and behalf of

**Bracken Rothwell Limited**

*2<sup>nd</sup> Floor, The Le Gallais Building*

*54 Bath Street, St Helier*

*Jersey, JE1 1FW*

Date: *7 June 2018*

**THE ASSOCIATION OF JERSEY CHARITIES**

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2018**

	Notes	Restricted funds 2018 £	Unrestricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
<b>INCOMING RESOURCES</b>					
Incoming resources from generated funds:					
Voluntary income	2	181,774	1,101,002	1,282,776	493,173
Investment income	3	-	59,790	59,790	56,853
<b>TOTAL INCOMING RESOURCES</b>		<b>181,774</b>	<b>1,160,792</b>	<b>1,342,566</b>	<b>550,026</b>
<b>RESOURCES EXPENDED</b>					
Charitable activities	4	274,561	1,053,651	1,328,212	885,345
Governance costs	5	-	7,960	7,960	2,543
<b>TOTAL RESOURCES EXPENDED</b>		<b>274,561</b>	<b>1,061,611</b>	<b>1,336,172</b>	<b>887,888</b>
<b>NET RESOURCES EXPENDED BEFORE TRANSFERS</b>		<b>(92,787)</b>	<b>99,181</b>	<b>6,394</b>	<b>(337,862)</b>
Transfers between funds	13	18,988	(18,988)	-	-
<b>NET RESOURCES EXPENDED BEFORE REVALUATIONS</b>		<b>(73,799)</b>	<b>80,193</b>	<b>6,394</b>	<b>(337,862)</b>
Realised and unrealised gains and losses on investments	8	-	(82,361)	(82,361)	357,375
<b>NET MOVEMENT IN FUNDS FOR THE YEAR</b>		<b>(73,799)</b>	<b>(2,168)</b>	<b>(75,967)</b>	<b>19,513</b>
<i>Total funds brought forward</i>		<i>370,207</i>	<i>2,878,546</i>	<i>3,248,753</i>	<i>3,229,240</i>
<b>TOTAL FUNDS AT 31 MARCH</b>		<b>296,408</b>	<b>2,876,378</b>	<b>3,172,786</b>	<b>3,248,753</b>

All movements in resources are derived from continuing activities.

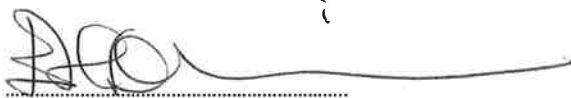
The notes on pages 11 to 19 form part of these financial statements.

**THE ASSOCIATION OF JERSEY CHARITIES**

**BALANCE SHEET AS AT 31 MARCH 2018**

	Notes	£	2018 £	£	2017 £
<b>FIXED ASSETS</b>					
Investments	8		2,622,791		2,779,551
<b>CURRENT ASSETS</b>					
Debtors	9	693		646	
Cash at bank and in hand	10	1,331,120		977,898	
		<u>1,331,813</u>		<u>978,544</u>	
<b>CREDITORS: amounts falling due within one year</b>	11	<u>(781,818)</u>		<u>(509,342)</u>	
		(781,818)		(509,342)	
<b>NET CURRENT ASSETS</b>			549,995		469,202
<b>NET ASSETS</b>			<u><u>3,172,786</u></u>		<u><u>3,248,753</u></u>
<b>CHARITY FUNDS</b>					
Restricted funds	13		296,408		370,207
Unrestricted funds	13		2,876,378		2,878,546
<b>TOTAL FUNDS</b>			<u><u>3,172,786</u></u>		<u><u>3,248,753</u></u>

The financial statements were approved by the Officers on 5 June 2018 and signed on their behalf, by:



**Elizabeth Le Poidevin, Chairman**



**Marie du Feu, Treasurer**

The notes on pages 11 to 19 form part of these financial statements.

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## THE ASSOCIATION OF JERSEY CHARITIES

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

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#### 1. ACCOUNTING POLICIES

##### 1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value. The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' published in July 2014 (effective January 2015) as issued by the Charity Commission and Financial Reporting Standard 102 Section 1A, the Financial Reporting Standard applicable in the United Kingdom and Ireland applicable to smaller entities (FRS 102 Section 1A).

##### 1.2 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Committee in furtherance of the general objectives of the Association and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Association for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

##### 1.3 Incoming resources

All incoming resources are included in the Statement of Financial Activities ("SoFA") when the Association has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the Association where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

Donated services of facilities are included as income at a valuation which is an estimate of the financial cost borne by the donor where such a cost is quantifiable and measurable. No income is recognised where there is no financial cost borne by a third party.

##### 1.4 Resources expended

Expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Support costs include the costs of the Association's administrator and other administration costs. Governance costs are those incurred in connection with administration of the Association and compliance with constitutional and statutory requirements.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

## THE ASSOCIATION OF JERSEY CHARITIES

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

#### 1. ACCOUNTING POLICIES (continued)

##### 1.5 Cash flow

The financial statements do not include a Cash Flow Statement because the Association, as a small reporting entity, is exempt from the requirement to prepare such a statement.

##### 1.6 Tangible fixed assets

All assets costing more than £5,000 are capitalised.

There are no such assets at 31 March 2018 (2017: None).

##### 1.7 Investments

Investments are stated at market value at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluations and disposals throughout the year.

#### 2. VOLUNTARY INCOME

	Restricted funds 2018 £	Unrestricted funds 2018 £	Total funds 2018 £	2017 £
Donations (see note below)	6,774	20,575	27,349	34,147
Grant income - lottery profits	175,000	1,075,482	1,250,482	453,996
Subscriptions	-	4,945	4,945	5,030
<b>Total voluntary income</b>	<b>181,774</b>	<b>1,101,002</b>	<b>1,282,776</b>	<b>493,173</b>

#### GRANT RECEIPTS

During the year the Association received grants of £1,250,482 (2017: £453,996) representing 100% (2017: 100%) of the Jersey portion of the profits from the Channel Islands Lottery in the year ended 31 December 2016.

The proceeds from the Channel Islands Lottery for the year ended 31 December 2017 were not confirmed during the accounting period and are therefore not accounted for in these financial statements.

#### DONATIONS RECEIVED

	2018 £	2017 £
<i>Unrestricted</i>		
Parish of Grouville	9,000	9,000
Anonymous internet donations via Paypal	8,443	9,951
Proceeds from charities wound up	-	3,648
Other	3,132	11,548
<b>Total unrestricted</b>	<b>20,575</b>	<b>34,147</b>
<i>Restricted</i>		
Ana Leaf Foundation and private donor	6,774	-
<b>Total restricted to Jersey Charity Awards</b>	<b>6,774</b>	<b>-</b>
<b>Total donations received</b>	<b>27,349</b>	<b>34,147</b>

**THE ASSOCIATION OF JERSEY CHARITIES**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018**

**3. INVESTMENT INCOME**

	Restricted funds 2018 £	Unrestricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Dividends	-	86,664	86,664	81,917
Interest	-	169	169	171
Portfolio management fees	-	(27,043)	(27,043)	(25,235)
Bank interest and dividends net of charges	-	59,790	<b>59,790</b>	<b>56,853</b>

**4. CHARITABLE ACTIVITIES**

	2018 £	2017 £
<i>Grants to institutions</i>		
Grants approved (see note below)	968,766	771,820
Internet donations paid	8,415	9,966
Total grants to institutions from unrestricted funds	<b>977,181</b>	<b>781,786</b>
<i>Support Costs</i>		
Staff costs	42,284	42,559
Telephone	783	796
IT costs	1,911	1,232
Insurance	1,859	1,825
Miscellaneous expenses	3,259	2,031
Printage, posting and stationery	1,116	2,945
Bank and internet donation charges	465	346
Total support costs	<b>51,677</b>	<b>51,734</b>
<i>Other costs</i>		
Advertising costs	24,793	24,043
Total other costs	<b>24,793</b>	<b>24,043</b>
<i>Restricted funds</i>		
Training costs	27,265	27,782
Jersey Charity Awards	26,480	-
Development	7,111	-
Grants	213,705	-
Total restricted funds	<b>274,561</b>	<b>27,782</b>
<b>Total charitable activities</b>	<b>1,328,212</b>	<b>885,345</b>

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**THE ASSOCIATION OF JERSEY CHARITIES**

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**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018**

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**4. CHARITABLE ACTIVITIES (continued)**

**LIST OF GRANTS APPROVED**

<b>CHARITY</b>	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Durrell	50,000	21,114
Headway	50,000	30,000
Jersey Cheshire Home	50,000	-
Jersey Employment Trust	50,000	30,000
Les Amis	50,000	22,760
Oxygen Therapy	50,000	15,000
Family Nursing & Home Care	49,032	-
Aspire (Beresford St Kitchen)	30,000	25,849
Autism Jersey	30,000	30,000
Brighter Futures	30,000	28,800
Caring Cooks	30,000	30,000
Grace Trust	30,000	-
Jersey Council on Alcoholism	30,000	-
Jersey Youth Trust	30,000	30,000
Le Congres	30,000	3,750
Love Matters	30,000	15,000
Normandy Rescue	30,000	-
Silkworth Lodge	30,000	27,073
Jersey Heritage Trust	29,877	27,890
Youth Arts	29,784	-
Abbeyfield	29,753	-
Oasis of Peace	29,626	-
Relate Jersey	27,810	-
Street Pastors	25,005	-
Music in Action	24,900	-
Lymphoedema Jersey	24,000	-
Every Child Our Future	22,000	-
Pain Support	19,937	14,700
Jersey Marine Conservation	15,369	15,000
Jersey Child Care Trust	14,936	29,766
Jersey Eisteddfod	11,500	-
Gorey Youth Project	8,455	15,000
Jersey Mencap	7,000	-
JCRAG	4,350	-
First Tower Community Association	3,400	-
Jersey Childcare Trust	2,820	-
Triumph Over Phobia	2,000	-
Carried forward to next page	1,011,553	411,702



**THE ASSOCIATION OF JERSEY CHARITIES**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018**

4 CHARITABLE ACTIVITIES (continued)	2018	2017
	£	£
Brought forward from previous page	1,011,553	411,702
Community Savings	-	30,000
Elim Rock Community Centre	-	30,000
Freedom Church	-	30,000
Maison des Landes Trust	-	30,000
St John's Ambulance	-	30,000
Wetwheels Jersey	-	30,000
Brook in Jersey	-	29,710
Centre Point Trust	-	19,576
Jersey Brain Tumour Charity	-	19,500
Jersey Arts Trust	-	15,000
Sanctuary Trust	-	14,884
Words & Numbers Matter	-	14,000
National Trust For Jersey	-	12,715
Caesarea Association	-	10,230
Jersey Sea Cadet Corps	-	10,000
Le Marais Fete	-	10,000
Jersey Action Against Rape	-	9,000
Friends of St Thomas' Church	-	5,000
Grouville School PTA	-	4,999
Jersey Early Years Association	-	4,999
BeachAbility	-	4,960
Less: amounts released in the year	(42,787)	(4,455)
<b>Total</b>	<b>968,766</b>	<b>771,820</b>

All grants were for use in charitable purposes, as requested by the charities.

Amounts released in the year represent sums previously approved as grants and expensed in current or previous years that either a) have not been claimed by the beneficiaries of those grants within two years of the approval of the grant (or the most recent payment under that grant, if later); or b) are no longer required by the beneficiary.

Large grants, defined by the Association as grants in excess of £30,000, were initially approved on a conditional basis and subsequent payment was or is subject to those conditions being met. Conditional grants are included in current liabilities provided there is a reasonable expectation that the conditions will be fulfilled.

**5. GOVERNANCE COSTS**

	Restricted	Unrestricted	Total funds	2017
	£	£	£	£
Auditors' remuneration				
Current year accrual	-	3,650	3,650	3,650
Underaccrual prior year	-	183	183	263
Accounting fees				
Current year accrual	-	-	-	-
Over accrual prior years	-	-	-	(3,000)
	-	3,833	3,833	913
Support costs	-	3,377	3,377	1,630
Legal fees	-	750	750	-
<b>Total</b>	<b>-</b>	<b>7,960</b>	<b>7,960</b>	<b>2,543</b>

**THE ASSOCIATION OF JERSEY CHARITIES**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018**

**6. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	2018 No.	2017 No.
	<u>1</u>	<u>1</u>

No employee received remuneration amounting to more than £60,000 in either year. None of the Officers received any remuneration for acting as Officers of the Association.

**7. TAXATION**

The Association of Jersey Charities is established for charitable purposes within the terms of Article 115(a) of the Income Tax (Jersey) Law 1961, with the result that its income, to the extent that it is applied for charitable purposes, is exempt from income tax.

**8. FIXED ASSET INVESTMENTS**

	Cash £	Fixed income investments £	Equity investments £	Total
At 1 April 2017	89,433	1,357,317	1,332,801	<b>2,779,551</b>
Additions	(878,437)	243,189	635,248	-
Disposals	939,160	(139,609)	(799,551)	-
Investment income	86,664	-	-	<b>86,664</b>
Management fees	(27,043)	-	-	<b>(27,043)</b>
Realised gain / (loss) for the year	-	(4,796)	141,133	<b>136,337</b>
Movement in unrealised gain for the year	-	3,932	(222,630)	<b>(218,698)</b>
Transfer to current account	(134,020)	-	-	<b>(134,020)</b>
<b>At 31 March 2018</b>	<u><b>75,757</b></u>	<u><b>1,460,033</b></u>	<u><b>1,087,001</b></u>	<u><b>2,622,791</b></u>

At 31 March 2018 88% of the investments were global investments, 10% were European investments and 2% were emerging market investments (2017: 92%, 8% and 0%).

**9. DEBTORS**

	2018 £	2017 £
Prepayments	693	646
<b>Total</b>	<u><b>693</b></u>	<u><b>646</b></u>

**THE ASSOCIATION OF JERSEY CHARITIES**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018**

**10. CASH AT BANK AND IN HAND**

	2018	2017
	£	£
Current accounts	837,703	597,449
Money Market account	493,167	380,199
Petty cash	250	250
<b>Total</b>	<b>1,331,120</b>	<b>977,898</b>

**11. CREDITORS: Amounts falling due within one year**

	2018	2017
	£	£
Charitable activity creditors	773,908	490,606
Accruals	6,650	17,502
Social Security and ITIS obligation	1,260	1,234
<b>Total</b>	<b>781,818</b>	<b>509,342</b>

All creditors are unsecured.

**12. COMMITMENTS**

The Association had no financial commitments at the year end (2017: £nil)

**13. STATEMENT OF FUNDS**

	Brought Forward	Incoming Resources	Resources Expended	Transfers in / out	Gains / (Losses)	Carried Forward
	£	£	£	£	£	£
<b>Unrestricted funds</b>	2,878,546	1,160,792	(1,061,611)	(18,988)	(82,361)	2,876,378
<b>Restricted funds</b>						
Anonymous donation		-		-	-	-
- specified grants	213,705		(213,705)			
- training	155,784		(27,265)			128,519
Jersey Charity Awards	718	6,774	(26,480)	18,988		
Lottery - Non-member grants	-	125,000				125,000
Lottery - training and development	-	50,000	(7,111)			42,889
	370,207	181,774	(274,561)	18,988	-	296,408
<b>Total</b>	<b>3,248,753</b>	<b>1,342,566</b>	<b>(1,336,172)</b>	<b>-</b>	<b>(82,361)</b>	<b>3,172,786</b>

The Ana Leaf Foundation funded certain costs relating to the 2017 Jersey Charity Awards. The balance, representing the majority of the prize money, was funded from the Association's own resources.

**THE ASSOCIATION OF JERSEY CHARITIES**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018**

**13. STATEMENT OF FUNDS (continued)**

**Restricted funds**

During the year ended 31 March 2010, an anonymous donation of £2,625,736 was received, upon which there were various restrictions:

- a) £320,000 was allocated for use in providing grants to sixteen specified charities. As at 31 March 2017 there was a balance of £213,705 to be distributed of which £20,000 had been allocated and £17,362 subsequently claimed and paid out. The remaining balance of £196,343 was allocated to eligible beneficiaries who applied in December 2017. Of that sum, nothing had been paid out by the year end and the entire amount is included in creditors.
- b) £250,000 was allocated for use in providing training. £27,265 (2017: £27,782) was paid during the year ended 31 March 2018 leaving a balance of £128,519 (2017: £155,784) in restricted funds at 31 March 2018.
- c) The balance of the anonymous donation was allocated to unrestricted funds and forms the principal part of the investment portfolio.
- d) There is an additional condition which states that the Officers are not allowed to expend more than 5% of the total capital each year and accordingly, the Committee makes an annual allocation of the amount available to it for distribution from the anonymous donation and the amount carried forward for distribution in subsequent years. As at 31 March 2018 the distributable element was £780,000 (2016: £682,500) and the non-distributable element was £1,170,000 (2017: £1,267,500).

The Association has a restricted fund in respect of the costs of the Jersey Charity Awards. Further donations of £6,774 were received in the year and the shortfall between the cost of the awards and the balance on the restricted fund was transferred from the Association's general funds. The balance of this fund was £nil at 31 March 2018 (2017: £718).

Of the total 2016 lottery profits received in the year ended 31 March 2018, £125,000 was received on condition that it be used to make grants to organisations which are not members of the Association but which are charities by virtue of being granted tax exemptions by the Comptroller of Taxes. As at 31 March 2018, no eligible charity had applied for a grant from this fund. A further £50,000 of the 2016 lottery profits is restricted to use by the Association for development of the voluntary sector which includes the restructuring of the Association itself in order to make grants to all registered charities. £7,111 has been spent to date and £42,889 is carried forward.

In the previous year, the Association received a further anonymous donation of £155,405 to be distributed to a number of charities specified by the donor all of which had been paid by 31 March 2017. The Association acted solely as a conduit to anonymise the donation and the Committee had no discretion regarding the recipients therefore the amount involved was not included in the income and expenditure for that year.

**14. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	<b>Restricted funds 2018</b>	<b>Unrestricted funds 2018</b>	<b>Total funds 2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Fixed asset investments	-	2,622,791	2,622,791	2,779,551
Current assets	492,751	839,062	1,331,813	978,544
Creditors due within one year	(196,343)	(585,475)	(781,818)	(509,342)
<b>Total</b>	<b>296,408</b>	<b>2,876,378</b>	<b>3,172,786</b>	<b>3,248,753</b>

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## THE ASSOCIATION OF JERSEY CHARITIES

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

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**15. RELATED PARTY TRANSACTIONS**

During the year, Pinel Advocates received fees in respect of legal work undertaken on behalf of the Association for the benefit of members totalling £750. Andrew Pinel is the Deputy Chairman of the Association and the managing partner of Pinel Advocates. There were no related party transactions in the year ended 31 March 2017.

**16. CONTROLLING PARTY**

In the opinion of the Committee there is no ultimate beneficial controller of the Association, which instead works for the benefit of its members.